

Request for Proposal
for
Empanelment of Project Implementing Agencies (PIAs) / Training
Providers for implementing Recognition of Prior Learning (RPL)
under PMKVY 3.0 CSSM (State Component)

RFP No.: DSMS/2020-2021/01

Dated: 03/03/2021

Last date of Submission: 10/03/2021 04:00 PM



Delhi Skills Mission Society

Department of Training & Technical Education

Govt. of NCT of Delhi

Empanelment of Project Implementing Agencies (PIAs) /Training Providers (TPs) for implementing Recognition of Prior Learning (RPL) under PMKVY 3.0 CSSM (State Component)

Delhi Skill Mission Society (DSMS) is the nodal agency for implementing, monitoring and coordinating the Skill Development & Entrepreneurship activities initiated by the Central Govt. and implemented by the State Govt. to leverage employability. DSMS implements various skill development schemes in the State of NCT of Delhi for skilling of youth. It also acts as a catalyst in strengthening Skill Eco System of Delhi. DSMS also has partnerships with industries for demand and outcome based skilling of candidates. Being a Project Implementation Agency (PIA) for promotion of skill development, entrepreneurship & innovation in the state, DSMS has been participating in Pradhan Mantri Kaushal Vikas Yojana. In PMKVY3.0, Recognition of Prior Learning has also been included in CSSM for the first time. Ministry of Skill Development & Entrepreneurship (MSDE) has allocated the total RPL target of 2200 (@200 per district) under the Pilot phase of PMKVY3.0-CSSM scheme.

Recognition of Prior Learning is a skill certification component to enable a large number of Indian youth to take on industry-relevant skill certification which will help them to secure a better livelihood. Individuals with prior learning experience or skills can register themselves and get assessed and certified under the Recognition of Prior Learning (RPL) component of the scheme.

In this context, Delhi Skills Mission Society (DSMS) invites 'Request for Proposal (RFP)' from the interested PIAs/ TPs for submission of Proposal for conducting Skill Development Training under RPL component of PMKVY 3.0 during FY 2020-21. The following entities are eligible for submitting proposals.

Any legal entity such as Government organizations/institutions, private companies/organizations, Trust, Societies, NGOs, Industrial associations, cooperatives, etc. who have prior experience and have been recognized for skill training works can submit proposals.

Note:

1. Assessment Agencies will not be permitted as PIA under RPL in PMKVY 3.0.
2. Training/Assessment cost reimbursement for RPL will be done as per PMKVY3.0 guidelines, latest circular/orders of NSDC/MSDE, Gov. Further, payment will be released on receipt of funds from Govt. of India.

Mission Director

Delhi Skills Mission Society (DSMS)

Schedule for Invitation of RFP

(Application/proposal, documentation & processing fee will be submitted separately for each district)

A.	Name of the Client	Delhi Skills Mission Society (DSMS)
B.	Date of Publishing of RFP	03/03/2021
C.	Website from where the RFP document can be obtained	www.tte.delhigovt.nic.in, www.nsdcindia.org, www.pmkyvofficial.org
D.	Time and date of submission of response to RFP	Steps for submission of form per district:- 1. Fill online Google form https://docs.google.com/forms/d/e/1FAIpQLSfRCiAEtDo5Ibl5VBgPCK10VhGQHucMm32LGpiDQ6GU3kxs5g/viewform?usp=pp_url till 10/03/2021 by 4:00 pm 2. Take print of the form and submission receipt. 3. Submit hard copy of complete application along with the fee and requisite documents as mentioned in RFP latest by 10/03/2021 by 6pm.
E.	Address where hard copy has to be submitted	Address: Delhi Skills Mission Society, Room no. 204, 2nd floor, Department of Training and Technical Education (DTTE HQ), Muni Maya Ram Marg, Pitampura, Delhi 110088
F.	Proposal Processing Fee	Non-refundable INR 10,000/- (Indian Rupees Ten Thousand Only) per district in the form of Demand draft from any Nationalized Bank in favour of the "Delhi Skills Mission Society" payable at Delhi.

Note: i) The above procedure, application, documentation & fee will be submitted for each district separately.

ii) Single proposal/application for many districts will be rejected. Applications with Demand Draft in the name of 'DSMS' will be rejected.

1. Terms of Reference

1.1 RPL Project Types under PMKVY 3.0 (CSSM)

Under PMKVY 3.0 (2020-21) for State Component, following three types of RPL projects are available:

- I. RPL Type 1 (Camps)
- II. RPL Type 2 (Employer Premises)
- III. RPL Type 3 (RPL by Demand)

However, RPL type will be allocated as per need and feasibility in each district.

Note: For details of the project types, eligibility and stakeholders involved, please refer to the RPL guidelines (Link provided in Section 1.3).

1.2 District wise Target Allocation

Training under RPL component of PMKVY 3.0 CSSM, targets of 200 per district have been received by Delhi Skills Mission Society and accordingly, the same will be available for allocation via this RFP.

Targets will be allocated by DSMS based on evaluation of the proposal submitted. DSMS will have the sole discretion to devise the method of distribution of targets among eligible PIAs in different districts and the decision will be final and binding on the successful applicants. Selection of applicant will not guarantee an award of target.

1.3 PMKVY 3.0 Guidelines

All applicants to refer to PMKVY 3.0 guidelines and ensure mandatory adherence. The link to the guidelines is as follows:

[https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_\(06-01-2021\)_V5.pdf](https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_(06-01-2021)_V5.pdf)

Note: The details regarding Pre-Qualification Proposal, Technical Proposal, proposal submission procedures, selection methodology and other terms & conditions have been clearly stated in RFP document.

- 1 Amendment/Corrigendum if any shall be posted on the website: www.tte.delhigovt.nic.in
- 2 Pre-Qualification Proposal and Technical Proposal must be prepared in the prescribed formats and submitted on or before -4:00 pm of 10/03/2021

2 General Instruction for proposal submission and evaluation

2.1 Preparation of Proposal

- 2.1.1 The applicant shall bear all the costs associated with the preparation and submission of its proposal, and DSMS will in no case be responsible or liable for these costs, regardless of conduct or outcome.
- 2.1.2 The applicant shall submit proposal along with proper indexing of supporting documents as follows:
- Pre-Qualification Proposal (Annexures 1 to 5) and all supporting document as specified in Section 3: Pre-Qualification Criteria
 - Technical Proposal (Annexures 6) as per the template provided and all supporting documents as specified. The proposal shall also have the applicant's stamp on each page along with signature of the authorized representative of the applicant.
 - Self assessed Technical evaluation criteria by the applicant.

2.2 Proposal Submission

- 2.2.1 Fill online Google Form
https://docs.google.com/forms/d/e/1FAIpQLSfRCiAEtDo5Ibl5VBgPCK10VhGQHucMm32LGpiDQ6GU3kxs5g/viewform?usp=pp_url
latest by 4pm on 10/03/2021
- 2.2.2 Hard Copy submission of Original Proposal
- Each applicant should submit proposal in one single sealed envelope (super scribed with RFP reference number, RFP Title, Applicant Name & Address) comprising the following:
 - Envelope 1: Demand Draft for Proposal Processing Fee
 - Envelope 2: Copy of online Google form, Google form submission receipt, Pre-Qualification Proposal [Should include original Power of Attorney, Affidavits, etc.]
 - Envelope 3: Technical Proposal
 - Submit Hard Copy latest by 6pm on 10/03/2021
 - Hard Copy Submission Address:
Delhi Skill Mission Society (DSMS),
Room no. 204, 2nd floor, Department of Training and Technical Education (DTTE HQ),
Muni Maya Ram Marg, Pitampura, Delhi 110034

2.3 Proposal Evaluation

A State Screening Committee of Delhi Skills Mission Society will evaluate the proposals. The recommendations of the State Screening Committee will be presented for approval before the State Level Empowered Committee of Delhi Skills Mission Society.

Note:

- i. Each & every sheet of the proposal & supporting documents are duly signed & stamped by the authorized signatory of the organization.
- ii. Proposal should be properly indexed and in order.

3 Pre-Qualification Criteria

S.no.	Pre-Qualification Criteria	Documentary Evidences to be attached
1.	The applicant may be any legal entity such as private companies/organizations, Government organizations/institutions, Trust, Societies, NGOs, Industrial associations, cooperatives, etc. and should have been incorporated for more than 03 years at the time of submission of proposal	Organization Profile (Annexure 1) Supporting document: Registration certificate/Certificate of Incorporation
2.	The applicant should have at least 1 year of experience in skill training. Preference will be given to those organizations who have prior experience in RPL.	Applicant Experience related document Supporting document: Self declaration on the applicant's letter head as per (Annexure- 2)
3.	The applicant should not have been blacklisted by Central/State Government Department/Public Sector Undertaking for any contract executed in past.	Affidavit on INR 100 or above Non - Judicial Stamp paper (Annexure 3)
4.	The applicant should submit power of attorney/authorized signatory for signing the proposal	Power of Attorney/Authorized signatory executed on INR 100 or above Non - Judicial Stamp paper (Annexure 4)
5.	One registered / branch office should be located in the state of Delhi for ease of operation, co- ordination & administration purpose.	Self-certified letter for registered office (Annexure 5) Supporting document: Address Proof document (Sales deed/ rent agreement and last month electricity bill).

4 Technical Evaluation Criteria

S. No.	Criteria	Maximum scoring	Self Assessment scoring	Mention page no. at which related documents are annexed with proposals	Final Assessment scoring
			(To be filled by applicant)		(By DSMS)
1	Empanelment status of PIAs under PMKVY 2.0	20			
a.	TP/ PIA is Empanelled with NSDC and DSMS	20			
b.	TP/ PIA is Empanelled with NSDC	10			
c.	TP is Empanelled with DSMS	10			
2	Age of the Entity at the time of submission of Project Proposal	10			
a.	Incorporated for more than or Equal to 5 years	10			
b.	Incorporated for more than or equal to 4 Years but Less than 5 years	7			
c.	Incorporated for more than or equal to 3 years but less than 4 Years	5			
3	Years of experience in the Skill Training	30			
a.	More than or Equal to 3 years	30			
b.	More than or equal to 2 Years but less than 3 years	20			
c.	More than or equal to 1 year but less than 2 Year	15			
4	RPL Programme of Candidates conducted in last 3 Years	30			
a.	Above 2000	30			
b.	More than or Equal to 1000 but less than 2000	25			
c.	More than or Equal to 750 but less than 1000	20			
d.	More than or Equal to 500 but less than 750	15			
e.	Less than 500	10			
5	Rewards and Recognition Received (Awarded or recognized for work accomplishment, best practices followed, project execution by reputed organizations, Government bodies, donor agencies, international research organizations)	5			
6	Availability of own training centre in Delhi	5			
	TOTAL	100			

PROPOSAL/COVERING LETTER

{Strictly on applicant's letterhead}

To,

Date:

The Mission Director,
Delhi Skills Mission Society, Room no. 209, 2nd floor,
Department of Training and Technical Education (DTTE HQ),
Muni Maya Ram Marg, Pitampura, Delhi 110088

Dear Sir,

Sub: RFP published by DSMS for empanelment of Project Implementing Agencies (PIAs) /Training Providers (TPs) for implementing Recognition of Prior Learning (RPL) under Pilot Phase of PMKVY 3.0 CSSM (State Component) (2020-21)

Please find enclosed Proposal in respect of the empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0) in Delhi, in response to the Request for Proposal (RFP) Document issued by Delhi Skill Mission Society (DSMS).

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant, in accordance with the conditions stipulated in the RFP).
2. We have examined in detail and have understood the terms and conditions stipulated in the RFP Document issued by DSMS and in any subsequent communication sent by DSMS. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from DSMS.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the RFP and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that DSMS will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
5. We acknowledge the right of DSMS to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the RFP.
7. This Proposal is unconditional, and we hereby undertake to abide by the terms and conditions of the RFP.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice. Our organization has not been blacklisted by any state govt./Govt. of India.

P.T.O.

9. We have enclosed the processing fee in the form of demand draft as stipulated in RFP in separate cover. The details are as under:

Item	Amount in INR	Demand Draft No.	In favour of	Date	Drawee Bank
Processing Charges	Rs. 10,000/-		Delhi Skills Mission Society		

In view of above, on behalf of _____ (Name of Organization) Technical proposal for target allocation in RPL under PMKVY3.0-CSSM component is as follows:

S.No.	District	Proposed Sector	Proposed Job Role	RPL Type (1,2,3)	Target Requested
Total					

Note: PIA may request targets for multiple districts. However, the application, documentation & fee will be submitted for each district separately.

For and on behalf of:

Signature:

Name:

Designation:

(Company seal)

(Authorized signatory)

Enclosure:

Annexure 1: Organizational Profile (Pre-Qualification Proposal)

Annexure 2: Applicant Experience (Pre-Qualification Proposal)

Annexure 3: Blacklisting Declaration (Pre-Qualification Proposal)

Annexure 4: Power of Attorney (Pre-Qualification Proposal)

Annexure 5: Self-certified letter for registered office (Pre-Qualification Proposal)

Annexure 6: Technical Proposal

Any other supporting documents if you want to attach

5 Annexures

Annexure 1: Organizational Profile (Pre-Qualification Proposal)

Sr. No	Particulars	Documents to be submitted
1.	Name of the Applicant Organization	Note: ❖ If Public/ Private Limited Company ✓ Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association. ❖ If Society / Trust / Association ✓ Copy of Registration Certificate and Bylaws of Society / Trust / Association.
2.	Registration number	
3.	Date of registration	
4.	Place of registration	
5.	Type of organization	Whether private companies/organizations, Government organizations/institutions, Trust, Societies, NGOs, Industrial associations, cooperatives, etc. (Please specify)
6.	PAN Card	Copy of the PAN Card
7.	Registered address	Copy of Light Bill
8.	Website	Name of URL
9.	Name of Sector in which company is operating	
10.	Number of years of experience in the skill development domain	
11.	Corporate Head Office Address	Proof of Address
12.	Operating Unit location in Delhi	Proof of Address
13.	Name of the Authorized Signatory	As per power of Attorney
14.	Designation	As per power of Attorney
15.	Email	As per power of Attorney
16.	Telephone Number	As per power of Attorney
17.	Mobile Number	As per power of Attorney
18.	Name of SPOC (Primary Point Of Contact)	
19.	Email (Primary Point Of Contact)	
20.	Telephone Number (Primary Point Of Contact)	
21.	Mobile Number (Primary Point Of Contact)	
22.	Forwarding letter	Annexure 1A

Annexure 2: Applicant Experience (Pre-Qualification Proposal)

Training and Certification Experience of the Applicant: Number of candidates trained and Certified by the applicant in the proposed sectors in last 3 years (from 1st April 2017 to 31st March 2020)

Sr. No.	Financial Year	Project Name	Type of Training (Central Govt Sponsored/State Govt Sponsored/Fee-based/Corporate Sponsored)	Sector (s)	No. of Candidates Trained	No. of Candidates Certified
TOTAL						

Supporting Documents:

- Work Order / Completion Certificate from issuing authority of scheme mentioning the sector wise number of candidates trained and certified. Please provide separate certificates for each scheme for which data is provided.

Annexure 3: Blacklisting Declaration (Pre-Qualification Proposal)

[To be given on INR 100 or above non-judicial stamp paper]

Date:

TO WHOM SO EVER IT MAY CONCERN

I/We hereby solemnly take oath that I/We am/are authorized signatory in the firm / Agency/ Institute/ Company and hereby declare that Our firm / Agency / Institute / Company or partners does not face any sanction or any pending disciplinary action from any authority. Further, it is also certified that our firm / Agency / Institute / Company or partners has not been blacklisted by any Central/State Government Department/Public Sector Undertaking for any contract executed in past.

In case of any further changes with effect of this declaration at a later date; we would inform the DSMS accordingly.

Signature of the Authorized

Signatory Name:

Designation:

Annexure 4: Power of Attorney (Pre-Qualification Proposal)

(On INR 100 or above Stamp paper duly attested by Notary Public)

POWER OF ATTORNEY

Know all men by these presents, we _____ (name of the applicant) having its registered office at and address of the registered office¹) do hereby constitute, appoint and authorize Mr./ Ms. _____ (name and residential address) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental for Sub: Empanelment of Project Implementing Agencies (PIAs) / Training Providers for implementing Recognition of Prior Learning (RPL) under PMKVY 3.0 CSSM (State Component)., including signing and submission of all documents and providing information/ responses to Authority in all matters in connection with our Proposal.

AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, <Name of the Applicant>, THE ABOVE- NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF <Month>, <Year>.

For

Accepted

<Name>

<Name>

<Designation>

<Designation>

<Name of firm>

<Name of firm>

<Date>

<Date>

Witnesses:

1. (Name & Signature)

2. (Name & Signature)

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
2. Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
3. A certified copy of the appropriate resolution/ document conveying authority to the person signing this Power of Attorney shall be enclosed in lieu of the Power of Attorney.

¹ In case of partnership firm, name and address of principal office of the partnership firm to be provided

Annexure 5: Self-certified letter for registered office (Pre-Qualification Proposal)

Date:

TO WHOM SO EVER IT MAY CONCERN

This is to certify that <Name of the Applicant> has a registered office in Delhi at <Complete Address of the Applicant's Office>

The proof of address of the above office is attached.

Your sincerely

Signature of the Authorized Signatory

Name:

Designation:

Annexure - 6 (Technical Proposal)

1. Empanelment Letter issued by NSDC and/or DSMS for PMKVY 2.0/ or both
2. Applicant Operational Strength
 - 2.1 Training and Certification Experience of the Applicant specific to RPL: Number of candidates trained and certified by the applicant in last 3 years (from 1st April 2017 to 31st March 2020)

S. no.	Year	District (s)	Sector	Job Role (s)	No. of Candidates Trained	No. of Candidates Certified
TOTAL						

Note: Provide district-wise/sector-wise details in separate rows.

Supporting Documents:

- Work Order / Completion Certificate from issuing authority of scheme for which candidates were trained and subsequently placed. Please provide separate certificates for each scheme for which data is provided.

- 2.2 Applicant's Experience in proposed sector

S. no.	Project Name	Project Duration	Sector under which Training was imparted	Years of Experience in the sector
TOTAL				

Supporting Documents:

- Work Order / Completion Certificate from issuing authority of scheme for which candidates were trained and subsequently placed. Please provide separate certificates for each scheme for which data is provided.
- 2.3 Self attested copies of Rewards and Recognition Received (Awarded or recognized for work accomplishment, best practices followed, project execution by reputed organizations, Government bodies, donor agencies, international research organizations may be annexed along with the proposal.